

Table Tennis Association of Wales Ltd
Cymdeithas Tenis Bwrdd Cymru Cyf

Company Number: 4779322

Affiliated to The International Table Tennis Federation and
The European Table Tennis Union



Job vacancy - National Coaching Manager

Organisation	Table Tennis Association of Wales Ltd.
Salary	£28k – £33.5k subject to experience
Location	Welsh Institute of Sport, Cardiff
Type of Contract	Permanent full time

The Table Tennis Association of Wales Ltd. is looking to appoint a National Coaching Manager based in Cardiff.

The candidate will be an experienced coach with knowledge of international table tennis, be computer literate. The post holder will be required to undertake an enhanced CRB check in accordance with our child protection policy.

The person appointed will be required to progress through the UKCC pathway

Please submit a CV, covering letter and the name and contact details of two referees by Monday 18th May 2009 with interviews conducted on Thursday 28th May 2009, to

Ron Davies
Operations Director
8 Petit Close
Cefn-y-Bedd
Wrexham
LL12 9YE

Or email: admin@ttaw.co.uk

For those selected for the shortlist, the interview procedure will be:

- A short presentation of about 10 minutes on the “coaching of National teams” (overhead projector available)
- A question and answer session
- Short coaching session with a maximum of 6 children.

Job Description

Main Responsibilities

To manage, supervise and coach national teams at all age groups and develop Welsh coaches.

Contract

Permanent full time post with 12 months probationary period, subject to Sports Council of Wales continued financial support.

Salary

£28K – £33.5K depending on experience.

Hours

Offered on an all hour's basis consistent with 40 hours per week and in compliance with EU directives.

Holiday Entitlement

20 days annual leave plus bank holidays.

Place of Work

Welsh Institute of Sport Cardiff, with some travel around Wales and travel to international tournaments or camps

Key Tasks

- To identify and coach national squads from primary schools to senior players
- To assess individual players, plan training regimes, implement and evaluate progress
- To identify suitable tournaments for national teams and deal with the administration related to such tournaments.
- To monitor players performance at such events
- To liaise with the Sports Council of Wales's sports science department
- To liaise with the British Table Tennis Federation Director of Coaching with the view to progressing players into their performance pathway
- To organise and manage training camps and arrange suitable extra coaches / practice partners
- To identify and mentor suitable Welsh coaches
- To represent the Table Tennis Association of Wales Ltd. at UKCC coaching meetings
- To produce reports for the Sports Council for Wales and the Board
- To be committed to continuous personal and organisational improvement
- To carry out other linked duties as may be decided from time to time by the Board

Responsible to

Board of Directors through an appointed line manager