

ETTU ASSISTANT GENERAL SECRETARY Advertisement

ETTU is looking for appointing a full time **Assistant General Secretary**, expected to work under the guidance of the ETTU President and reporting directly to the ETTU General Secretary.

Requirements and Conditions

- Personal Profile** Dynamic personality, flexibility and self-motivation
Enthusiasm for the sport in general and advanced knowledge in table tennis sport and structure
Experience in national and/or international sport organisation
Readiness to travel throughout Europe and to spend some time away from home
Capability of independently working
- Age** preferably below 40
- Additional requirements** Advanced skills in computer software use (Word, Excel, Powerpoint, etc.)
- Languages** English is essential ('a must'), French and German will be considered as an advantage
- Status** employee contract
- Location** Luxembourg (ETTU head Office)
- Working time** 40 hours average per week, possible irregular working time during different high Activity periods of the year
- Contracting period** from 01 January 2009, first contract for 2 years, with 6 months trial period
- Closing date for applic.** **15 November 2008**
- Prov. date for interview** Friday, 28 November 2008 (afternoon), probably in Frankfurt (GER)

Any application shall be submitted, handwritten in English,
including a detailed CV and a recent photo,
and indicating the expected monthly NET salary (in EURO)
to:

ETTU, 37 esplanade de la Moselle, L-6637 Wasserbillig